

## **INSTRUCTIONS FOR INTER-AGENCY AGREEMENT (DHR-FCS-823)**

This agreement is used when the Department holds custody and is signed by the County Director when a child or sibling group is placed in a child care facility.

If a child care facility requests a worker's signature on any other type of consent form regarding medical care and participation in the certain activities, authorization must be obtained from the county's SDHR consultant with SDHR Legal Office's concurrence.

Note that all court orders concerning the child are to be attached to this agreement and that any differences between the court orders and this agreement shall be resolved in accordance with the court orders.

Complete the agreement in duplicate, provide a copy to the child care facility, and maintain the original in the DHR case record.